



## **The National Youth Council of Ireland**

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### **Request for Tender Proposals for Specialist Services**

**to work with**

**NYCI's Youth 2030  
Global Youth Work Programme**

**Closing date for receipt of tenders: 10 June 2022**

**NYCI  
3 Montague Street  
Dublin 2  
00 353 1 4784122  
[valerie@nyci.ie](mailto:valerie@nyci.ie)**

## **1. Introduction**

The National Youth Council of Ireland is a national organisation which represents and supports community, voluntary and not for profit youth organisations in Ireland. We currently have 55 members across Ireland who represents the scope, scale and diversity of the youth work sector ([www.youth.ie/members](http://www.youth.ie/members)). Youth organisations influence the lives of almost 400,000 young people in every urban/rural community in Ireland each year.

NYCI uses our collective experience to act on issues that impact on young people. We provide a comprehensive range of advice, information and training programmes.

Additionally, we undertake advocacy with policy makers, legislators and funders on behalf of our membership to secure an appropriate political, legal and operational environment for youth work in Ireland.

NYCI works in partnership with other local, national and European organisations and institutions to deliver strong outcomes and results that positively impact and support young people in Ireland and internationally. The National Youth Council of Ireland is a registered charity and currently has 20 employees based in our Dublin office.

We believe that a fair and just society is one where young people are valued; where there is a commitment to justice; a belief in the interdependence of lives and a sense of solidarity that comes from people acting together; a strong commitment to freedom; and, a strong engagement with the ecological values of harmony and balance with nature.

**NYCI is seeking tenders from qualified individuals to support our Climate Justice work on the NYCI Global Youth Work Programme.**

## 2. The Brief

NYCI is seeking tenders from qualified people to support our Global Youth Work Programme work in 2022 specifically in the area of Climate Justice - [Climate Justice - National Youth Council of Ireland](#)

<b>Service required:</b>	<b>Global Youth Work – Climate Justice Contractor</b>
<b>Reporting to:</b>	Youth 2030 Global Youth Work Programme Manager, National Youth Council of Ireland.
<b>Location:</b>	NYCI, 3 Montague Street, Dublin 2.
<b>Remuneration:</b>	€13,500
<b>Starting Date:</b>	June 20th 2022 – December 20 <sup>th</sup> 2022 (We would envisage this work will take a couple days per week, subject to negotiation, over the course of the six months).
<b>Vetting:</b>	Contract awarded subject to Garda Vetting.
<b>Role and Purpose:</b>	The Contractor will be required to work alongside NYCI Global Youth Work staff to implement the Climate Justice work plan. The contractor will be required to support the third stage of the Youth Climate Justice Future Generations Programme, specifically in relation to development and delivery of training and events as well as expertise into other areas of the Programme as appropriate and proportionate. This will include documenting training and evaluation of same. The key outputs below are in line with our strategic objectives within the Youth 2030 Global Youth Work Partnership.
<b>Key Outputs:</b>	<p><b>Climate Justice</b></p> <ul style="list-style-type: none"> <li>• Climate Justice Youth Organisation Training: Development and delivery of overall training, and the bespoke training as required by youth organisations.</li> <li>• National youth sector event exploring the future role of youth work in terms of Climate Justice.</li> <li>• Roll out of the Climate Justice Charter throughout the youth sector.</li> <li>• A final report based on inputs of young people, youth workers, staff and board members from the youth sector, and policymakers.</li> <li>• Communicating the outputs and outcomes throughout the duration of the project.</li> <li>• Assist in reporting on the work undertaken across all areas liaising in particular with NYCI M&amp;E Officer.</li> <li>• Ensure safeguarding children principles are applied to all work with young people. Any concerns must be reported to NYCI’s Designated Safeguarding Officer.</li> </ul>

### **3. TIMEFRAME**

- Work timeframe is from June 20th to December 20<sup>th</sup> 2022.

### **4. BUDGET AND FINANCES**

Remuneration for this work is €13,500 maximum inclusive of VAT. This sum should cover all costs including the Contractor's time, reasonable, receipted expenses related to the execution of the above tasks, institutional fees, administration costs, etc. Applicants should provide a detailed breakdown of costs in their tender proposals. The successful applicant will need to submit a Tax Clearance Certificate. A payment schedule will be agreed with the successful applicant with instalments being paid on signing the contract and on completion of specific agreed pieces of work. Payments will be made within 28 days of receipt of an invoice.

### **5. YOUR TENDER SUBMISSION AND SELECTION CRITERIA**

Tender submissions should include:

- An outline of the methods/approach the applicant would take with this piece of work with a general timeline.
- A statement outlining relevant knowledge and skills demonstrated with examples of roles played in comparable projects.
- CV.
- Costs for entire piece of work (including daily rates and anticipated expenses).
- Two referees (including telephone numbers and email addresses).
- Details of any other relevant information that the applicant considers appropriate.
- Tax Clearance Certificate.
- Disclosures of any conflict of interest.
- Contact information.

An assessment panel will examine all tenders received. The panel will have to be satisfied that the contracted consultant is suitably qualified and has the knowledge, experience and skills needed for the project, within the timeframe and budget outlined above. The Assessment Panel will determine eligibility for this service in accordance with the following criteria:

- A clear understanding of the brief and the context within which the Youth 2030 Programme operates including a good understanding of Climate Justice and the role of youth work within this.
- Skills and knowledge required to deliver the service successfully.
- Experience of successful delivery on comparable projects.
- Alignment between the outlined approach and the evaluation and learning needs of the Youth 2030 Programme.
- Capacity and resources to deliver the services required within the available budget and timeline for the project.

- Overall costs (NYCI does not commit itself to accepting the lowest of any tender. Once the tender has been accepted, any price increases during the term of contract will not be accepted).

All proposals must be emailed to [Valerie@nyci.ie](mailto:Valerie@nyci.ie) by June 10<sup>th</sup> 2022, 12pm. NYCI may invite applicants for interview on the morning of June 15<sup>th</sup> 2022.

NYCI reserves the right not to award the tender to any of the applications received.

## **6. QUERIES**

Please contact Valerie Duffy at [Valerie@nyci.ie](mailto:Valerie@nyci.ie).